

FITZGERALD AGED CARE
COVID-19 Management Plan – Wednesday 23rd December 2020

1. Any person **entering the facility** (including staff members) is to be screened and **NOT** to enter the facility or be on the grounds if:
 - during the 14 days immediately before the proposed entry, the person arrived in Australia from a place outside Australia, or
 - during the 14 days immediately before the proposed entry, the person had known contact with a person who has a confirmed case of COVID-19, or
 - the person has a temperature of 37.5 degrees or higher or symptoms of acute respiratory infection, or
 - Have been in any of the locations:
 - On the self-isolate and get tested immediately list, at the times and dates listed
 - On the monitor for symptoms list, at the times and dates listed except where noted otherwise on the web page
 - Are a close contact of a person with confirmed COVID-19 and are within their self-isolation period
 - Live in a household with a person who is identified as a close contact of a person with confirmed COVID-19.
2. Any resident with respiratory symptoms and fever is to be isolated and swabbed for COVID-19. Isolation to continue until the COVID-19 test result received and symptoms have ceased.
 - Hand sanitiser, mask, gloves, aprons, garbage bin to be placed outside resident's room.
 - Kitchen staff not to enter room. Meals including morning and afternoon tea to be prepared by kitchen staff and Team Leader contacted to arrange delivery to the resident.
3. Visitors are excluded from the facility. Visitors performing essential caring function or where there are exceptional circumstances (for example, end of life) may be permitted to enter the facility but must be no more than two people at a time and in the resident's room only.
4. All staff and exempted visitors must wear a surgical mask while within the facility.
5. Anna Whitney and Gita Wagle are the appointed Infection Control Leads to ensure all staff are aware of their infection control responsibilities and appropriate equipment is available.
6. All volunteers are excluded from entering the facility.
7. To minimise the risk of virus transmission staff will only be permitted to work at one site. If they are currently employed elsewhere they are to go on leave until further notice or suspend their alternative employment. Opportunity for supplementary shifts will be made available.
8. Residents should not leave the facility to attend family gatherings and group excursions unless the visit is essential (such as a medical appointment). If a resident makes a decision to leave the facility to attend a family gathering or excursion, it is appropriate from a risk perspective for the facility that the resident will be required to go into 14-day self-isolation upon return.
9. For contact tracing purposes, if a resident leaves the facility under essential circumstances:
 - Yellow outing slip to be completed and returned to facility when resident returns. No slip no return.
 - Mask to worn in vehicles and in areas where physical distancing cannot be maintained.
 - Temperature will be taken on return and hand hygiene to be attended.
 - Resident to notify staff immediately if they develop respiratory symptoms and will then be isolated/tested.
10. Families are able to arrange electronic contact with residents via Facetime, Skype or Zoom by appointment.